



Shaffer Elementary School

"Excellence In Education"

P.O. Box 320

Litchfield, CA 96117

(530) 254-6577 FAX (530)-254-6126

www.shafferschool.com

BOARD OF TRUSTEES

Sean Baldwin

Jeffrey Canadas

Lynda Joseph

Nancy Satoca

Kathi Sherman

"Shaffer ROCKS"

Terri Daniels
Superintendent/Principal

**SHAFFER ELEMENTARY SCHOOL
BOARD OF TRUSTEES
ANNUAL ORGANIZATIONAL MEETING
DECEMBER 13, 2016
6:00
BOARD ROOM #12**

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to Terri Daniels, Superintendent/Principal, 722-055 Hwy. 395 North, Litchfield, CA 96117, at 530-254-6577, between the hours of 8:00 a.m. and 3:30 p.m., at least forty-eight (48) hours before the meeting. (Government Code 54954.2)

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|----|--|--------|
| 1. | Call to Order | Action |
| 2. | Approve Agenda | Action |
| 3. | Swear in New Board Member | Action |
| 4. | Election of Officers | Action |
| | A. Election of President | |
| | B. Election of Clerk | |
| | C. Appointment of Trustee Representative | |
| 5. | Drawing of Names for Polling Order | Action |
| 6. | Adoption of Board Meeting Date and Times | Action |
| 7. | Adjourn | |

Copies of the agenda may be reviewed on the Shaffer Elementary School website at www.shafferschool.com or in the District Office after 3:00 PM on the Friday prior to the Board Meeting.



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**SHAFFER ELEMENTARY SCHOOL
BOARD OF TRUSTEES
REGULAR BOARD MEETING AGENDA
DECEMBER 13, 2016**

**IMMEDIATELY FOLLOWING THE ANNUAL ORGANIZATIONAL MEETING
BOARD ROOM #12**

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|---|--------------------|
| 1. Call to Order | Action |
| 2. Adjourn to Closed Session | Information/Action |
| A. Public Employee Discipline/Dismissal/Release | |
| 3. Reconvene to Open Session | Action |
| 4. Approve Agenda | Action |
| 5. Pledge of Allegiance | |
| 6. Persons Desiring to Address the Board Concerning Items Not On the Agenda | Information |

Under this item, the public is invited to address the Board regarding items that are not on tonight's agenda. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda. The public will have an opportunity to comment on all agenda items as those items are heard this evening.

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| 7. Consider Approval of In-Lieu Transportation – Urquhart | Action |
| 8. Approve November 15, 2016 Regular Board Meeting Minutes | Action |
| 9. Approve December Bill Warrants Batch #0006 | Action |

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|---|-------------|
| 10. Approve Hiring Luis Iniguez for the Maintenance/Grounds Position | Action |
| 11. Approve First Interim, including the Criteria and Standards | Action |
| 12. Minimum Reserve Requirements | Information |
| 13. Approve Resolution #17.5 Budget and Cash Transfers | Action |
| 14. Approve Opening of Fund 11 – Adult Education | Action |
| 15. Approve 2016/2017-2020/2021 Single Plan for Student Achievement | Action |
| 16. Correspondence | Information |
| A. Letter from Lassen County Office of Education | |
| B. NCSIG Risk Control Report and Recommendations | |
| 17. Superintendent/Principal’s Report | Information |
| A. Enrollment/ADA | |
| B. LCAP Town Hall Meeting – January 11, 2017 | |
| C. 8 th Grade Trip Fundraiser – Panda Express January 12, 2017 | |
| 18. PTO Report | Information |
| 19. Board Member Reports | Information |
| 20. Next Board Meeting? | Action |
| 21. Adjourn | |

Copies of the agenda may be reviewed on the Shaffer Elementary School website at www.shafferschool.com or in the District Office after 1:00 PM on the Friday prior to the Board Meeting.